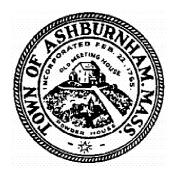
Board of Selectmen Extension 109 **Town Administrator** Extension 109 **Town Accountant** Extension 120 Town Clerk Extension 114 Tax Collector Extension 113 Treasurer Extension 112 or 110 **Board of Assessors** Extension 111 Land Use Office Extension 117 **Planning Board** Extension 121 **Conservation Commission** Extension 115



TOWN OF ASHBURNHAM

Town Hall, 32 Main Street Ashburnham, Massachusetts 01430

OFFICE OF THE TOWN ADMINISTRATOR

Animal Control
Board of Health
Building Commission
Conservation Commission
Council on Aging
Cultural Council
Electrical Inspector
Gas & Plumbing Inspector
Historical Commission
Municipal Planning
Parks & Recreation
Planning Board
Zoning Board of Appeals

PHONE: (978)-827-4100 **FAX:** (978) 827-4105

TOWN ADMINISTRATOR'S REPORT March 7, 2011

• TOWN COMMITTEES

Currently there are openings on the Conservation Commission (2), Council on Aging (3), Historical Commission (1), and Advisory Board (1). These are all listed on the Town's website under Volunteer Opportunities.

Need the Board to vote Bill Johnson as the Advisory Board's representative on Capital Planning.

WATER TANK

Schedule is on track:

High Street

Bid #1 Pump mod., #2 Site work February 22nd
Bid #3 Tank February 24th

Alt # 1 Transmission Radio tower

Alt # 2 Install water lines down Cushing Street

Alt # 3 Demolition of old tank

Bids for #1 and #2 contracts came in under #3 was a little over, but total within budget. Tighe & Bond will review all bids for content and send a recommendation to Commissioners and Board of which contracts to award and to whom.

Start of Construction May 30th

On line September 30th

Gardner Hill

Design May 1st
Bid June 1st

Repairs Complete November 30th

• FY12 BUDGETS

FY12 budget draft is complete and ready for review of the Advisory Board and Board of Selectmen.

I also attended the Tri- Board meeting on Wednesday March 2nd

On Wednesday March 2nd attended a regional purchasing meeting in Gardner. Initial opportunities include Fuel Oil contracts and elevator services. This is still in a preliminary phase, but does show merit. Other communities include Leominster, Westminster, Winchendon, and Gardner.

CAPITAL PLANNING

I met with the Capital Planning Committee on March 1st to finalize capital plan for FY12.

BRIGGS SCHOOL

On Thursday March 3rd I represented the BOS and traveled with the Building Committee to review three separate schools that use wood pellets as a source of heat.

SOUTH ASH RESIDENTS

I met with a group of South Main Street residents, who are concerned about the upkeep of their neighborhood.

- 1. Playground area needs fence and general repair
 - Will look in the spring to put together a clean up day that will include residents, DPW staff, and possibly other volunteer group
- 2. Roads and sidewalks are in need of repair
 - Once CH90 monies become available will review priority list to help address issue.
- 3. What to do with the South Ash Fire department building.
 - Need to solicit ideas from rezoning to reuse.

WORCESTER REGIONAL RETIREMENT SYSTEM

Sylvia contacted Kevin Blanchette the CEO of Worcester Regional Retirement System to come and talk to the Board on March 21st, about our assessment calculation to the system and how the system works.

FINANCIAL MANAGEMENT

I met with Anne Cervantes, Nancy Haines, and Ed Vitone to review and discuss the request of the Light Department to keep status quo the financial model currently in place. Another meeting is planned in the next couple of weeks after which there will be a recommendation made to the Board of Selectmen.